



Lawrence County Government
Office of Accounts & Budgets
700 Mahr Avenue
Lawrenceburg, TN 38464
Phone: 931-766-4198 Fax: 931-244-6153
lawrencecountyttn.gov

LAWRENCE COUNTY, TENNESSEE

Invitation to Bid

For

Bid No. 082426-01

Furniture for New Health Department Facility

For

Lawrence County Health Department

Bid Opening

August 24, 2026

5:00 PM CST

CONTACT PERSON(S), TELEPHONE, FAX NUMBER, AND EMAIL

Misti Baker, Purchasing Agent, is the point of contact for questions pertaining to this bid. Unauthorized contact regarding this bid solicitation with other county employees may result in the vendor being disqualified.

Misti Baker, Purchasing Agent, Office of Accounts & Budgets

Phone: 931-766-4198

Fax: 931-244-6153

Email: mbaker@lawrencecountyttn.gov

BID SCHEDULE

08/12/2026		Bid Issued
08/17/2026	2:00 PM CST	Deadline to Submit Questions
08/24/2026	12:00 PM CST	Deadline to Submit Bids
08/24/2026	5:00 PM CST	Bid Opening

RETURN MAILING ADDRESS AND DEADLINE FOR BID SUBMITTALS

Vendors must submit seven (7) copies of the bid addressed to:

Lawrence County Office of Accounts & Budgets

Attention: Misti Baker

BID# 082426-01 – Furniture for New Health Department Facility

700 Mahr Avenue

Lawrenceburg, TN 38464

Bids shall not be delivered orally, by facsimile transmission, by other telecommunication, or electronic means.

Vendors assume the risk of the method of dispatch chosen. Lawrence County assumes no responsibility for delays caused by any delivery services. Postmarking by the due date will not substitute for actual receipt by Lawrence County. A vendor's failure to submit its bid prior to the deadline will cause the bid to be rejected. Late bids or amendments will not be opened or accepted.

INTRODUCTION

Lawrence County Government is soliciting bids for the purchase, delivery, assembly, and installation of furniture for the Lawrence County Health Department's new location at 1601 Liberty Avenue, Lawrenceburg, Tennessee 38464.

Lawrence County Office of Accounts and Budgets will receive sealed bids for Health Department Furniture until 12:00 PM CST on Monday, August 24, 2026. Bids will be publicly opened on Monday, August 24, 2026 at 5:00 PM CST in the second-floor conference room of the Lawrence County Administrative Center, located at 200 West Gaines Street, Lawrenceburg, Tennessee 38464.

BID PACKAGE

All bids must include the following items. Bids shall be rejected as a non-conforming bid if any of the applicable items are missing.

- Seven (7) copies of **Bid Form** (Exhibit A)
- Evidence of a valid Business License, if required
- The vendor/bidder's name clearly marked on the outside of the envelope
- Bids must be clearly identified in the lower left corner of the envelope with Bid No. 082426-01 – Furniture for New Health Department Facility
- Signed and completed **Company Affidavit** (Exhibit B)
- Evidence of the company's safety program and, if applicable, a drug-testing program; signed and completed **Drug Free Workplace Affidavit** (Exhibit C)
- If the bid exceeds \$25,000, signed and completed **Certification Regarding Debarment, Suspension and Other Responsibility Matters** (Exhibit D)
- Signed and completed **Iran Divestment Act Certification** (Exhibit E)
- Signed and completed **Conflict of Interest Statement** (Exhibit F)
- Signed and completed **Affidavit of Title VI Compliance** (Exhibit G)
- Completed **Legal Status of Bidder Form** (Exhibit H)
- Signed and completed **Termination Clause** (Exhibit I)
- If the bid is \$100,000 or more, signed and completed **Byrd Anti-Lobbying Amendment Certification** (Exhibit J)
- Signed and completed **Certification by Proposed Prime or Subcontractor Regarding Equal Employment Opportunity** (Exhibit K)
- Signed and completed **IRS Form W-9**
- Copy of the vendor/bidder's current **Certificate of Insurance**
- **Certificate of Non-Boycott** of Isreal (Exhibit L)

CLARIFICATION AND INTERPRETATION OF BID

The words “must” and “shall” in the Invitation to Bid indicate **mandatory** requirements. Taking exception to any mandatory requirements shall be grounds for rejection of bid.

In the event that any interested bidder finds any part of the listed specifications, terms, or conditions to be discrepant, incomplete, or otherwise questionable in any respect, it shall be the responsibility of the concerned party to notify Lawrence County, via email at mbaker@lawrencecountyttn.gov, of such matters immediately upon receipt of this bid invitation. All questions must be received a minimum of 5 business days before the bid’s deadline. Bidder is responsible for ensuring questions are received. If you do not receive a reply, it is your responsibility to follow up.

BID GUARANTEE

Bidders must guarantee that all pricing and other information included in the bid response will remain valid for at least ninety (90) calendar days following the bid opening.

RELATED COSTS

Lawrence County Government is not responsible for any costs incurred by any bidder pursuant to this Invitation to Bid. The bidder shall be responsible for all costs incurred in connections with the preparation and submission of its bid response.

QUESTIONS

Any questions regarding the meaning or interpretation of this bid invitation and attachments must be requested to the Lawrence County Office of Accounts and Budgets, attention Misti Baker at mbaker@lawrencecountyttn.gov.

The deadline for submitting final questions is no later than 2:00 PM CST on August 17, 2026.

In the subject line of the email reference “BID No. 082426-01 – Furniture for New Health Department Facility”.

ADDENDUM

If it becomes necessary to revise any part of this invitation to bid or if additional information is necessary to enable an exact interpretation of the provision of this invitation to bid, an addendum will be issued to all vendors known to have received a bid packet. It is the responsibility of the bidder to ensure that he/she has received and signed all addendums prior to submitting a bid. No oral explanation or instruction of any kind or nature whatsoever given before the award of a contract to a bidder shall be binding.

DEADLINE

Bids will be accepted until 12:00 PM CST on Monday, August 24, 2026 at the Lawrence County Office of Accounts and Budgets, 700 Mahr Avenue, Lawrenceburg, Tennessee 38464. Bids received after that time will be deemed invalid and a notice will be sent to the bidder. Bidders mailing bid responses must allow sufficient time to ensure receipt by the specified deadline. There will be no exceptions. Bids will be opened and read aloud on Monday August 24, 2026 at 5:00 PM CST in the second-floor conference room of the Lawrence County Administrative Center, 200 West Gaines Street, Lawrenceburg, Tennessee 38464.

RIGHT TO ACCEPT OR REJECT BIDS

Lawrence County reserves the right to accept or reject any and all bids for any reason. Bids will be awarded to the best overall bidder as determined by that which is in the best interests of Lawrence County.

EQUAL OPPORTUNITY EMPLOYMENT

Lawrence County Government is an equal opportunity employer. Lawrence County does not discriminate towards any individual or business on the basis of race, sex, color, age, religion, national origin, disability or veteran status.

The successful bidder agrees that they shall comply with all local, state, and federal law statutes, rules, and regulations including, but not limited to, the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

In the event that any claims should arise with regards to this contract for a violation of any such local, state or federal law, statutes, rules or regulations, the bidder will indemnify and hold Lawrence County harmless for any damages, including court costs or attorney fees, which might be incurred.

Any contract will be interpreted under the laws and statutes of the State of Tennessee.

INDEPENDENT PRICE DETERMINATION – NON-COLLUSION

By submission of this bid, the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that in connection with this bid:

- a. The prices of the bid have been arrived at independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offer or with any competitor;
- b. Unless otherwise required by law, the prices which have been quoted in the bid have not been knowingly disclosed by the offeror and will not be knowingly disclosed by the offeror to any competitor;
- c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition; and,
- d. The price quoted is not higher than that given to the general public for the same services and/or products.

If any contractor fails to comply with the provisions stated in this paragraph, Lawrence County reserves the right to reject the bid, terminate the contract, or consider the contractor in default.

EXCEPTIONS

Bidder must submit a listing of any and all exceptions to this invitation.

INDEMNIFICATION

The seller shall, at its own expense, protect, defend, indemnify, save and hold harmless Lawrence County Government (Purchaser) and its elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, cost and expenses including, but not limited to, all costs from administrative proceeding , court cost and attorney fees that Lawrence County and its elected and appointed officers, employees, servants and agents may incur as a result of the acts, omissions or negligence of the Seller or its employees, servants, agents or Subcontractors that may arise out of the Purchase Order. The Seller's indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out in behalf of or reimbursed to Lawrence County, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the Seller.

INSURANCE REQUIREMENTS

The successful bidder shall, at all times during the term hereof, maintain valid and in-force insurance policies and with coverage limits set forth below:

1. Worker's compensation insurance providing the statutory limits required by Tennessee law. In addition, it shall provide Coverage B, Employer's Liability Coverage, not less than \$1,000,000 each accident, \$1,000,000 disease policy limits. The required limit may be met by excess liability (umbrella) coverage.
2. Commercial general liability insurance providing occurrence form contractual, personal injury, bodily injury, and a property damage liability coverage with limits of at least \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$2,000,000 aggregate products and completed operations. The required limit may include excess liability (umbrella) coverage. The policy shall name the County as additional insurance. If "occurrence form" insurance is not available, "claims made" insurance will be acceptable.
3. Automotive liability insurance covering all owned, non-owned, and hired automobiles, trucks, and trailers. The coverage shall be as broad as that found in the standard comprehensive automobile liability policy with limits of not less than \$1,000,000 combined single limit each occurrence. The required limit may include excess liability (umbrella) coverage.

The bidder will provide the County with at least 30 days' written notice of an insurer's intent to cancel or not renew any of the insurance coverage. The bidder agrees to hold the County harmless from any liability, including additional premium due because of the bidder's failure to maintain the coverage limits required.

The County's approval or acceptance of certificates of insurance does not constitute the County's assumption of responsibility for the validity of any insurance policies nor does the County represent that the above coverage limits are adequate to protect any individual/group/business, its consultants' or subcontractors' interests, and assumes no liability therefore.

IRAN DIVESTMENT ACT

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint submittal each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tennessee Code Annotated Section 12-12-106. All bidders must complete and submit their response the Affidavit of Compliance with Iran Divestment Act, attached as Exhibit E.

INVOICES AND PAYMENTS

Invoices are to be submitted to:

Lawrence County Office of Accounts and Budgets
Attn: Accounts Payable
700 Mahr Avenue
Lawrenceburg, TN 38464

Invoices may also be emailed to:

Invoices@lawrencecountyttn.gov

TAX EXEMPTION

Lawrence County is a tax-exempt entity and does not pay State sales tax. Lawrence County's tax exemption number is 62-6000709. Exemption certificate will be made available by emailing mbaker@lawrencecountyttn.gov.

TERMINATION

Lawrence County may terminate work under the Purchase Order in whole or in part at any time by notice to Seller in writing. Seller will thereupon immediately stop work on the Purchase Order or the terminated portion thereof and notify its subcontractors to do likewise. Except where termination is caused by a default or delay of Seller, Seller shall be entitled to reimbursement for its actual costs incurred up to and including the date of termination, applicable to the termination and in accordance with recognized accounting practices. Seller shall also be entitled to a reasonable profit on the work done prior to such termination at a rate not exceeding the rate used in establishing the original purchase price. The total of such claim shall not exceed the canceled commitment value of the Purchase Order.

AWARD OF PURCHASE ORDER OR CONTRACT

It is the intention of Lawrence County Government to award a Purchase Order to the lowest responsive and most responsible bidder, provided that the bid has been submitted in accordance with the terms and conditions of the invitation to bid and does not exceed the budgeted funds available.

MINIMUM SPECIFICATIONS

Lawrence County Government seeks furniture for the Lawrence County Health Department's new location at 1601 Liberty Avenue, Lawrenceburg, Tennessee 38464. Dimensions are approximate unless otherwise stated. Products with substantially equivalent features, performance, quality, finishes, and capacities may be offered; the bidder must identify and fully describe any proposed equivalent or deviation.

All pricing must include delivery, assembly, installation, placement at the designated location, and removal of all packaging materials. Furniture must be new, unused, and free from defects at delivery.

COMPLETION DEADLINE

As a condition of bidding, the successful bidder must ensure that all furniture is purchased, assembled, delivered, installed, and placed at the designated location, with all packaging and related waste removed, **no later than October 18, 2026**. Bidders unable to meet this completion deadline should not submit a bid.

Guest Chairs – Quantity: 16

- Armless, upholstered seat and back; Element Grade 2 vinyl; color: Lead.
- Wall-saver, four-leg frame with glides; frame finish: silver
- Clean-out space.
- Minimum weight-capacity rating: 300 lb.
- Meets Healthier Hospitals Safer Chemicals Challenge 2.3.

Guest Chairs – Quantity: 4 total (see configuration below)

Configuration: 2 chairs with arms and textured arm pads; 2 chairs without arms.

- Upholstered seat in Element Grade 2 vinyl; color: Lead; mesh back color: Fog.
- Wall-saver, four-leg frame; frame finish: silver; casters.
- Minimum weight-capacity rating: 300 lb.
- Meets Healthier Hospitals Safer Chemicals Challenge 2.3.

Bariatric Chairs – Quantity: 11

- With arms.
- Upholstered seat and back in Element Grade 2 vinyl; color: Lead.
- Wall-saver, four-leg frame with glides; frame finish: silver.
- Minimum weight-capacity rating: 750 lb.
- Meets Healthier Hospitals Safer Chemicals Challenge 2.3.

Swivel Chairs – Quantity: 40

- Pneumatic height adjustable arms; casters.
- Upholstered seat in Element Grade 2 vinyl; color: Lead; mesh back color: Fog.
- Minimum weight-capacity rating: 300 lb.
- Frame finish: Fog.

Swivel Chairs – Quantity: 35

- Black fabric seat, black mesh back, and black frame.
- ANSI/BIFMA certified.
- Pneumatic seat height; swivel/tilt control; tilt lock.
- Multi-function back with adjustable lumbar support and ratchet back-height adjustment.
- Back lock; adjustable sliding seat; height/width-adjustable arms.
- Minimum weight-capacity rating: 275 lb.

Heavy-Duty Swivel Chair – Quantity: 1

- Black fabric seat, black mesh back, and black frame; big-and-tall, heavy-duty design.
- Pneumatic seat height; swivel/tilt control; tilt lock.
- Multi-function back with adjustable lumbar support and ratchet back-height adjustment.
- Back lock; adjustable sliding seat; height/width-adjustable arms.
- Minimum weight-capacity rating: 400 lb.

Stools – Quantity: 14 total (see configuration below)

Configuration: 12 without backs; 2 with adjustable-depth back cushions.

- Pneumatic height adjustment and casters.
- Caresoft antimicrobial vinyl; color: Gray.
- 4-inch-thick molded-foam seat, 24 inches round.
- Height-adjustment range: 20.5-26.5 inches.

- Minimum weight-capacity rating: 275 lb.

Loveseats – Quantity: 3

- Approximate dimensions: 48 in. W x 27 in. D x 29 in. H.
- Riftwood Walnut wood feet.
- Minimum weight-capacity rating: 600 lb.
- Back and seat in Grade 4 vinyl, color: Iceberg Kaleidoscope.
- Bottom trim in Grade 3 polyurethane; color: Castillo Quarry.

Guest Chairs – Quantity: 17

- Armless and fully upholstered.
- Back and seat in Grade 3 polyurethane, color: Castillo Quarry.
- Riftwood Walnut wood feet.
- Approximate dimensions: 23 in. W x 23.5 in. D x 33 in. H.
- Minimum weight-capacity rating: 300 lb.

Filing Cabinets – Quantity: 10

- Four drawers; letter size; approximately 15 in. W x 26.5 in. D x 52 in. H.
- Lockable
- Color: gray
- Metal construction.

AV Cart – Quantity: 1

- Approximately 26 in. W x 20 in. D x 26-42 in. H.
- Six-outlet strip with UL-approved surge protector.
- Two shelves, with top shelf adjustable; two locking doors; black.

Shelving Units – Quantity: 23 total (see configuration below)

Quantity: 14 - 36 in. W x 24 in. D x 72 in. H.

Quantity: 9 - 48 in. W x 24 in. D x 72 in. H.

- Chrome-plated finish.
- Five shelves per set; four-inch casters.
- Minimum 600-lb. capacity per shelf.

Shelving Units – Quantity: 9 total (see configuration below)

Quantity: 6 - 48 in. W x 18 in. D x 72 in. H

Quantity: 3 - 36 in. W x 18 in. D x 72 in. H

- Chrome-plated finish.
- Five shelves per set, casters.

- Minimum 600-lb. capacity per shelf.
- Additional shelving: 6 extra shelves for 48-inch units and 2 extra shelves for 36-inch units.

Three-Shelf Wire Chrome Cart – Quantity: 1

- Top and middle shelves rated at 150 lb.; bottom shelf rated at 200 lb.; casters.

Storage Cabinet – Quantity: 1

- Approximately 36 in. W x 18 in. D x 42 in. H.
- Industrial-grade steel; two adjustable shelves; lockable; color: black.

Sit-to-Stand Desks – Quantity: 11 total (see configuration below)

Quantity: 7 - 30 in. x 66 in.

Quantity: 4 - 30 in. x 60 in.

- Center drawer, six-outlet under-desk power strip with surge protection.
- Black dual-monitor holder.
- Black base, electric height-adjustable base with three-stage dual motor.
- Laminate top; color: Coastal Grey

Sit-to-Stand Desk – Quantity: 1

- Approximately 30 in. x 72 in.
- Case-enclosed design; laminate; color: Coastal Gray
- Center drawer and six-outlet under-desk power strip with surge protection.
- Black dual-monitor holder and black electric height-adjustable base with three-stage dual motor.

Sit-to-Stand Desk – Quantity: 1

- Approximately 24 in. x 48 in.
- Laminate top; color: Coastal Gray
- Black electric height-adjustable base with three-stage dual motor.

Desk Shells – Quantity: 4 total (see configuration below)

Quantity: 1 - 30 in. x 72 in.

Quantity: 3 - 30 in. x 66 in.

- Each desk shell must include black grommet covers, center drawer, and Coastal Gray laminate finish.

Returns – Quantity: 3 total (see configuration below)

Quantity: 2 - 24 in. x 48 in.

Quantity: 1 - 24 in. x 42 in.

- Coastal Gray laminate with black grommet; designed to attach to desk shell.

File Pedestals – Quantity: 8 total (see configuration below)

Quantity: 5 box/box/file (BBF)

Quantity: 3 file/file (FF)

- Black handles and locks; approximately 16 in. W x 22 in. D x 28.5 in. H;
- Coastal Gray laminate; designed to attach to desk shell and/or return.

Mobile File Pedestals – Quantity: 13

- Box/box/file (BBF) configuration; black handles and locks; and casters.
- Approximately 16 in. W x 22 in. D x 26.5 in. H; Coastal Gray laminate.

Bookcases – Quantity: 8

- Approximately 32 in. W x 14 in. D x 71 in. H
- Five shelves in addition to the bottom shelf; Coastal Gray laminate.

File-Pedestal Locks – Quantity: 21

- Black.

Lateral Files – Quantity: 12 total (see configuration below)

Quantity: 9 - two-drawer units - approximately 35.5 in. W x 22 in. D x 29 in. H.

Quantity: 3 four-drawer units - approximately 36 in. W x 22 in. D x 54.54 in. H.

- Black handles and locks; Coastal Gray laminate.

Open Hutches – Quantity: 6

- Approximately 35.5 in. W x 14 in. D x 36 in. H; Coastal Gray laminate.

Flip-Top Tables – Quantity: 19

- 24 in. x 60 in. top
- Black flip-top nesting base; casters; Coastal Gray laminate top.

Tables – Quantity: 4

- Approximately 24 in. x 24 in. x 20 in. H
- Hardwood top and legs; Riftwood Walnut finish.

Table – Quantity: 1

- 30 in. x 48 in. top

- Two black round bases; Coastal Gray laminate top.

Mobile Lectern – Quantity: 1

- Approximately 23 in. W x 23 in. D x 46 in. H
- Grommets
- Three adjustable shelves; adjustable top shelf; casters; Dark Gray laminate.

Platinum Mobile Reversible Board – Quantity : 1

- Porcelain-steel magnetic whiteboard
- 4 ft. H x 6 ft. W; double-sided; casters.

Organizer – Quantity: 1

- 36 compartments; color: black; wall mounts included.
- Approximately 37.5 in. W x 12.75 in. D x 36.5 in. H.
- Steel frame, shelves, and dividers; fiberboard back; holds up to 750 sheets per compartment.

Picnic Table – Quantity: 1

- For outdoor use; 72-inch-long rectangular design.
- Metal construction with mesh or small perforations in top and benches; benches attached on each long side; color: black or gray.

CONCLUSION

By submitting a bid, the bidder acknowledges that it has reviewed and understands this Invitation to Bid, including all terms, conditions, specifications, exhibits, addenda, and other incorporated documents. The bidder is responsible for completing and returning all required forms and certifications with its submission. Failure to provide required information or documentation may result in rejection of the bid as non-responsive.

By submitting a bid, the bidder further acknowledges and agrees that all furniture must be purchased, assembled, delivered, installed, and placed at the designated location, with all packaging and related waste removed, no later than October 18, 2026. The bidder's submission constitutes confirmation that it can meet this required completion deadline.

Lawrence County Government appreciates your interest in this project and the time and effort devoted to preparing a response.

END OF INVITATION TO BID

EXHIBITS FOLLOW

For Departmental Use Only:

- ☐ Awarded Bid
☐ Rejected Bid



EXHIBIT A

**Furniture for New Health Department Facility
Lawrence County Health Department
BID# 082426-01**

BID FORM

Vendor Name: _____

Address: _____

Phone/Fax: _____

Contact Person: _____

Signature of Certifying Representative: _____

Total Bid Price (including delivery, assembly, installation, and packaging removal):

\$ _____

Estimated Delivery and Installation Time After Notice to Proceed: _____

Is Insurance Certification Attached?: _____

Business License Number: _____

(Attach a copy of current business license to Bid Form)

Note: Lawrence County Government will not purchase, contract, or receive services from any firm or individual whose business tax or license is delinquent (Acts 1957, Tennessee Code Annotated, **5-14-108**). **The requirements for filing a business tax and registering a business are outlined in the State of Tennessee, Dept of Revenue website at www.tennesseecanytime.gov and are outlined in the Tennessee Code Annotated within T.C.A. §§ 67-4-701 et seq.** If previously, your business was not required to file under this regulation and the award of this contract shall make your business eligible, the bid shall be awarded accordingly only after the business has been registered with the County Clerk of Lawrence County. Proof shall be submitted to the Purchasing Agent within three business days or the award of the bid shall go to the subsequent bidder. Please initial here if you were not previously required to file under this regulation but understand that this bid will not be awarded until the filing requirements have been met.

The above signed as bidder hereby declares that this bid is made without any expressed or implied connection (financial or otherwise) with any other person or company or parties making bids on the above-named project, and that this bid is, in all respects, fair and in good faith without collusion or fraud or in conflict of interest.

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." It shall be against the policy of Lawrence County, Tennessee Government to discriminate against an individual based upon that person's race, color or national origin. This policy applies to applicants for employment and current employees as well as sub-recipients and subcontractors of Lawrence County, Tennessee departments that receive Federal Funding.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant § 12-12-106

EXHIBIT B

COMPANY AFFIDAVIT

The affiant states with respect to this Proposal submittal to Lawrence County, Tennessee:

I (we) hereby certify that if the contract is awarded to our firm that no member or members of the governing body, elected official or officials, employee or employees of said County, or any person representing or purporting to represent the County, or any family member including spouse, parents, or children of said group, has received or has been promised, directly or indirectly, any financial benefit, by way of fee, commission, finder's fee or any other financial benefit on account of the act of awarding and/or executing a contract.

I hereby certify that I have full authority to bind the company and that I have personally reviewed the information contained in the Invitation to Bid and this bid, and all attachments and appendices, and do hereby attest to the accuracy of all information contained in this proposal, including all attachments and exhibits.

I acknowledge that any misrepresentation will result in immediate disqualification from any consideration in the bid process.

I further recognize that Lawrence County reserves the right to make its decision for any reason considered advantageous to the County. The company selected may be selected without respect to price or other factors.

Signature_____Date_____

Name_____Phone_____

Email_____

Title_____

Firm Name_____

Type of business organization (corporation, LLC, partnership, proprietorship)

Address_____

City, State, Zip_____

EXHIBIT C

**SECTION 00 45 21
DRUG FREE WORKPLACE AFFIDAVIT**

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, the Contractor, an employer of five or more employees contracting with _____, the Owner, to provide construction services, hereby states under oath as follows:

1. The undersigned is a principal officer of the Contractor and is duly authorized to execute this Affidavit on behalf of the Contractor.
2. The Contractor submits this Affidavit pursuant to Tennessee Code Annotated (TCA) § 50-9-113, which requires each employer with five or more employees receiving pay who contracts with the state to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with TCA Title 50, Chapter 9.
3. The Company is in compliance with TCA § 50-9-113.

Further affiant stateth not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____.

Notary Public

My commission expires: _____

END OF AFFIDAVIT

EXHIBIT D

**STATE OF TENNESSEE
CERTIFICATION REGARDING DEBARMENT, SUSPENSION
AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- ☐ Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- ☐ Have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- ☐ Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- ☐ Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Signature of Authorized Representative

Date

Printed Name

Phone Number / Email Address

- ☐ I am unable to certify to the above statements. Explanation is attached.

EXHIBIT E

**STATE OF TENNESSEE
IRAN DIVESTMENT ACT CERTIFICATION**

SUBJECT CONTRACT NUMBER(S):	
CONTRACTOR LEGAL ENTITY NAME:	
EDISON SUPPLIER IDENTIFICATION NUMBER:	

The Iran Divestment Act, Tenn. Code Ann. § 12-12-101 et. seq. requires a person that attempts to contract with the state, including a contract renewal or assumption, to certify at the time the bid is submitted or the contract is entered into, renewed, or assigned, that the person or the assignee is not identified on a list created pursuant to § 12-12-106.

Currently, the list is available online at the following website:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

The Contractor, identified above, certifies by signature below that it is not included on the list of persons created pursuant to Tenn. Code Ann. § 12-12-106 of the Iran Divestment Act.

CONTRACTOR SIGNATURE:

NOTICE: This certification MUST be signed by an individual with legal capacity to contractually bind the Contractor.

PRINTED NAME AND TITLE OF SIGNATORY:

DATE: _____

EXHIBIT F

CONFLICT OF INTEREST STATEMENT

I, _____, president or other principal Officer of
_____, swear or affirm that I/we are not
employed by

Lawrence County Government and has no conflicts of interest and will not permit
any conflict of interest to arise and/or continue in connections with the provision
of goods or services.

President or Principal Officer For: _____
Name of Company

EXHIBIT G

AFFIDAVIT OF TITLE VI COMPLIANCE

State of _____

County of _____

Affiant, _____, deposes and makes oath that:
(printed name of person signing Affidavit)

1. He or she is the _____ of
(Owner or Authorized Partner, Officer, Representative or Agent of Owner)

(legal name of entity submitting bid or proposal)

the Bidder or Proposer who has submitted the attached bid or proposal;

2. The Bidder or Proposer is fully informed respecting the preparation and content of the attached bid or proposal and of all pertinent circumstances respecting such bid or proposal;
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin or any other class protected by federal and/or Tennessee constitutional, statutory and/or case law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in, the performance of the contract that results from the procurement solicitation to which this affidavit is a component, or in the employment practices of the successful Bidder or Proposer during the performance of the contract that results from said procurement solicitation;
4. The successful Bidder or Proposer shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and job applicants, notices of such non-discrimination;
5. If, with the prior consent of the County, the successful Bidder or Proposer subcontracts and portion of the contract that results from the procurement solicitation to which this affidavit is a component, then the successful Bidder or Proposer shall contractually obligate all of its subcontractors for said contract to comply with the same non-discrimination provisions as those required of the successful Bidder or Proposer; and
6. This Affidavit is made on personal knowledge.

(Signature of Affiant)

(title of Affiant)

State of Tennessee County of _____

Subscribed and sworn before me by _____,

President or Principal Officer of _____,

On this _____ day of _____, 20____.

Notary Public

My commission expires: _____

EXHIBIT H

LEGAL STATUS OF BIDDER FORM

Please Type or Print Clearly in Ink

(The Bidder shall check and fill out the appropriate form)

- ☐ Corporation
- ☐ Partnership
- ☐ Individual/Sole Proprietor
- ☐ Limited Liability Company (LLC)

Name

Title

Address

Phone #

Email

Fax #

Federal Tax I.D. Number

EXHIBIT I

Termination Clause

Termination for Cause:

The Purchaser may terminate this Purchase Order, in whole or in part, for cause if the Vendor fails to fulfill its obligations under the terms of this agreement, including but not limited to failure to deliver goods or services on time, failure to meet specifications, or any other material breach. In such event, the Purchaser shall provide written notice to the Vendor specifying the nature of the default. The Vendor does not cure the default within ten (10) business days (or such longer period as the Purchaser may authorize in writing), the Purchaser may terminate the agreement without further obligation.

Termination for Convenience:

The Purchaser reserves the right to terminate this Purchase Order, in whole or in part, at any time and for any reason, by providing written notice to the Vendor. Upon receipt of such notice, the Vendor shall immediately stop all work and take all reasonable steps to minimize costs incurred. The Vendor shall be paid for all goods and services delivered and accepted up to the date of termination, plus any reasonable and documented costs incurred as a result of the termination."

Signed: _____

Title: _____

Date: _____

EXHIBIT J

**STATE OF TENNESSEE
BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION**

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352.

Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

**APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING – REQUIRED FOR
CONTRACTS OVER \$100,000 Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- ☐ No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- ☐ If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- ☐ The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Authorized Representative

Date

Printed Name and Title

Phone Number / Email Address

EXHIBIT K

**CERTIFICATION BY PROPOSED PRIME OR SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

Name of Prime Contractor: _____ Project Number: _____

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246, Part II, Section 203 (b), 30 F.R. 12319-25). Any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicated that the prime or subcontractor has not filed a compliance report due under applicable instruction, such contractor shall be required to submit a compliance report.

CONTRACTOR'S CERTIFICATION

Contractor's Name:

Address: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes ☐ No ☐

2. Compliance Reports were required to be filed in connection with such contract or subcontract. Yes ☐ No ☐

If yes, state what reports were filed and with what agency.

3. Bidder has filed all compliance reports due under applicable instructions, including SF-100. Yes ☐ No ☐

4. If answer to Item 3 is NO, please explain in detail on reverse side of this certification.

Certification - The information above is true and complete to the best of my knowledge and belief. (A willfully false statement is punishable by law-U.S. Code, Title 18, Section 1001.)

Name and title of signer (Please type):

Signature: _____

Date: _____

EXHIBIT L

CERTIFICATION OF NON-BOYCOTT

The Bidder certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

- 1) In compliance with, or adherence to, calls for a boycott of Israel, or
- 2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

I certify this statement to be true and correct.

Bidder Name Printed

Date

Signature of Bidder

Company